

## COUNCIL FUNCTIONAL ASSIGNMENTS-2012 FUNCTION BY TASK

revised 02/01/12

FUNCTION BY TASK	PROFESSIONAL STAFF / SUPPORT STAFF	VOLUNTEER
Accounts Payable/Receivable (Backup)	Ralph Rossano	
Accounts Payable/Receivable (Lead)	Jim Dinsmore	
Administration Vice President	George McGovern	Jon Smith
Advancement Committee	Jeff Rock	Greg Hilferding
Advancement Records (Entry and Tracking)	Cindy Pfister	
Advancement Records (Entry and Tracking)	Maria Edley	
Advancement Records Entry (Back Up)	Chaundra Robinson	
Allohak District Functions (All)	Ryan Regensdorfer	Ed Dadez
Allohak District Functions (Supervise)	Steve Cox	
Annual Program Kick Off / Program Preview Coordinator	Ralph Snyder	Christine Crowell
Annual Report/Donor Report	George McGovern	
Aquatics Training	Matt Anderson	John Ehas
Assist with planning of Council special events/corp. sponsors	Grant Martin	
Assistant to Director of Field Service	Chaundra Robinson	
Assistant to Scout Executive (Backup)	Angelique Saffore	
Assistant to Scout Executive (Lead)	Chaundra Robinson	
Audits	Ralph Rossano	Patrick Thornton
Beaver Day-Camp Brorein	Frank Marion	
Beaver Day-Flaming Arrow Scout Reservation	Bart Keen	
Billing and Invoices (Backup)	Ralph Rossano	
Billing and Invoices (Lead)	Jim Dinsmore	
Brorein - Cub Scouts Weekend Activities	Angelique Saffore	
Brorein (All functions)	Frank Marion	
Brorein Camp Maintenance	Frank Marion	
Brorein Camp Programs and Activities	Frank Marion	
Brorein Camp Trading Post operations (stock/inventory)	Frank Marion	
Budgets	Ralph Rossano	Tom Hochhausler
Calusa District Functions (All)	Julie Diaz-Nichols	District Chairman
Calusa District Functions (Supervision)	Jeff Rock	
Camp Compensation	Matt Anderson	
Camp Inspection	Matt Anderson	Nick Digirolamo
Camp Master Program	Matt Anderson	Nick Digirolamo
Camp Rangers	Ralph Snyder	
Camp Reservation-Booking Fees and Collections	Jeannie Upton	
Camp Trading Posts (all camps)	Matt Anderson	
Camping Committee (all camps)	Matt Anderson	Nick Digirolamo
Camping Reports	Jeannie Upton	
Capital Campaign	George McGovern	
Capital Campaign (co-lead)	Grant Martin	
Capital Improvement Projects	George McGovern	Steve Henry
Caya Costa	Sharrod McCree	
Communication/Information V.P.	Al Harrell	
Computer Network /Technology System Administrator	Angelique Saffore	
Constructions at Camps	Ralph Snyder	Steve Henry
Council Activity Budgets	Ralph Snyder	Christine Crowell
Council Activity/Civic Service Chair	Ralph Snyder	Joe Pullo
Council Boy Scouts Golf Classic	Angelique Saffore	
Council Boy Scouts Golf Classic Tournament (Lead)	Jeff Rock	
Council Budgets / Committee	George McGovern	Tom Hochhausler
Council Commissioner	Al Harrell	Mark Rose
Council Commissioner Information	Lilliam Nieves	
Council Coordinated Meeting (January/April/July/October)	Al Harrell	Bill Guglielmi
Council Eagle Banquet (Back up)	Ryan Regensdorfer	Greg Hilferding
Council Eagle Banquet (Lead)	Ralph Snyder	
Council FOS Luncheon/Dinner (Backup)	George McGovern	
Council FOS Luncheon/Dinner (Lead)	Al Harrell	Ken Coppedge
Council FOS Table Hosts	Al Harrell	

COUNCIL FUNCTIONAL ASSIGNMENTS-2012 FUNCTION BY TASK

revised 02/01/12

FUNCTION BY TASK	PROFESSIONAL STAFF / SUPPORT STAFF	VOLUNTEER
Council Nominating Committee	George McGovern	Andy Mayts
Council Office Event/Scheduling of Meeting Rooms	Angelique Saffore	
Council Phase FOS (Lead)	George McGovern	
Council President	George McGovern	Fenn Giles
Council Recognition Dinner/Silver Beaver	Ralph Snyder	Christine Crowell
Create and implement fund development Council programs	Grant Martin	
Customer Service (Lead)	Maria Edley	
Day Camp Hillsborough/Polk/Pasco	Ralph Snyder	Ralph Snyder
Develop and implement capital campaign	Grant Martin	
Develop donor tracking system	Grant Martin	
District Activity Budgets	Al Harrell	
Donation Solicitation/Sales	Angelique Saffore	
Eagle Scout processor (Backup)	Jim Dinsmore	
Eagle Scout processor (Lead)	Maria Edley	
Educational Relationships	Fabiola Balbina	
Employee Compensation & Benefits	George McGovern	Andy Mayts
Endowment (back up)	George McGovern	Ken Hyatt
Endowment (lead)	Grant Martin	Ken Hyatt
Executive Board	George McGovern	Fenn Giles
Executive Board Information (Backup)	Angelique Saffore	
Executive Board Information (Lead)	Chaundra Robinson	
Executive VP of Operations	Al Harrell	
Expense Reports	Al Harrell	
Exploring/Surveys	Fabiola Balbina	
Fall Round Up (Back up)	Jeff Rock	
Fall Roundup (Lead)	Al Harrell	
Finance Vice President	George McGovern	Tom Hochhausler
Financial Reports	Ralph Rossano	
Financial Reports (backup)	Jim Dinsmore	
Flaming Arrow Scout Reservation (All functions)	Bart Keen	
Friends of Scouting campaign	Al Harrell	
Friends of Scouting Collection Calls	Nina Wolfson	
Friends of Scouting District and Council events	Nina Wolfson	
Fundraising and Endowment reports	Nina Wolfson	
Fundraising Assistant (Back up)	Ralph Rossano	
General Ledger	Ralph Rossano	
General Ledger (backup)	Jim Dinsmore	
General Liability Insurance	Maria Edley	
Good Turn for America-Scouting for Food (Back up)	Jeff Rock	
Good Turn for America-Scouting for Food (Lead)	Steve Cox	Pat Rogers
High Adventure Staff Training	Matt Anderson	
Hispanic Relations Committee	Fabiola Balbina	
International Scouting/World	Halvern Johnson	
Investment & Audit Committee	George McGovern	Patrick Thornton
JAKE Program	Fabiola Balbina	
JAKE Program Intake for Polk County	Maria Edley	
John Wood Golf Classic (Lead)	David Riley	John Wood Jr.
Journey To Excellence (JTE)-Council	Al Harrell	
Journey To Excellence (JTE)-Districts	Steve Cox	
Journey To Excellence (JTE)-Districts	Jeff Rock	
Lake Region District Functions	David Riley	District Chairman
Lake Region District Functions (Supervision)	Jeff Rock	
Learning for Life	Fabiola Balbina	John Astrab
Learning for Life Assistant	Maria Edley	
Legal Counsel	George McGovern	
Legoland Event (Lead)	Ralph Snyder	
Lewis H. Hill Scout Service Center Property Maintenance	Frank Marion	

COUNCIL FUNCTIONAL ASSIGNMENTS-2012 FUNCTION BY TASK

revised 02/01/12

FUNCTION BY TASK	PROFESSIONAL STAFF / SUPPORT STAFF	VOLUNTEER
Long Range Plan (co-lead)	George McGovern	Victor Patrick
Long Range Plan (co-lead)	Al Harrell	Victor Patrick
Loopalooza (Lead)	David Riley	Joe Pullo
Lykes Award (Best District Award)	Al Harrell	
Mail room printing (Back up)	Chaundra Robinson	
Mail room printing (Lead)	Maria Edley	
Marketing Committee	Al Harrell	Evan Brownstein
Marketing/Play for Real	Al Harrell	Evan Brownstein
Membership-Truck Committee	Al Harrell	Nick Digirolamo/Chris Hester
Membership cards and recharterers	Lilliam Nieves	
Membership fee receipt	Cindy Pfister	
Membership Registration (All)	Lilliam Nieves	
Membership Registration (Back up)	Maria Edley	
Membership reports to S.E and D.F.S.	Lilliam Nieves	
Membership Vice President	Al Harrell	Charles McShane
Memorial donation (tracking and acknowledgement)	Nina Wolfson	
Merit Badge Academy - Spring and Fall	Ryan Regensdorfer	Greg Hilferding
New Fire District Functions	Halvern Johnson	District Chairman
New Fire District Functions (Supervise)	Steve Cox	
New Unit Membership Validation Calls	Maria Edley	
Newsletters	Fabiola Balbina	
Northern Tier	Ralph Snyder	
NOVA/STEM	Molly Blanton	
Office Operations Management	Angelique Saffore	
Office Property	Ralph Rossano	Casey Ellison
Order of the Arrow (Lead)	Frank Marion	Chris Hester
Outback Bowl Parade	Anthony Rabago	
Payroll / Taxes	Ralph Rossano	
Personnel	Angelique Saffore	
Personnel Benefits	Ralph Rossano	
Philmont/National High Adventure	Ralph Snyder	
Planning Conferences	Al Harrell	
Pow Wow	Julie Diaz-Nichols	
Powder Horn	Steve Cox	
Press Releases (Vocus)	Jim Dinsmore	
Preventative Maintenance Manager of all properties	Frank Marion	
Product Sales (Lead)	Ralph Snyder	
Product Sales Support - Spring & Fall	Jeannie Upton	
Professional Recruiting	Al Harrell	
Program & Activities tracking (Council Events) (Back up)	Nina Wolfson	
Program & Activities tracking (Council Events) (Lead)	Jeannie Upton	
Program & Activity fee receipt	Cindy Pfister	
Program and Activity receipt - Council Events	Jeannie Upton	
Program Vice President	Ralph Snyder	Christine Crowell
Properties Vice President	George McGovern	Casey Ellison
Purchasing	Angelique Saffore	
Receptionist / Customer Service	Cindy Pfister	
Recharterers	Lilliam Nieves	Mark Rose
Registration reports and tracking	Lilliam Nieves	
Religious Affiliations	David Riley	
Returned checks processing	Cindy Pfister	
Risk Management	Ralph Snyder	Jon Smith
Sales - Boy Scouts & outside BSA	Matt Anderson	
Sales - Cub Scouts Weekend activities/Outside Groups	Angelique Saffore	
Sales - Special Events	Angelique Saffore	
Scout Day with the Buccaneers	Halvern Johnson	

COUNCIL FUNCTIONAL ASSIGNMENTS-2012 FUNCTION BY TASK

revised 02/01/12

FUNCTION BY TASK	PROFESSIONAL STAFF / SUPPORT STAFF	VOLUNTEER
Scout Day with the Detroit Tigers	Sharrod McCree	
Scout Day with the Lightning	Ryan Regensdorfer	
Scout Fit	Molly Blanton	
Scout Reservation Programs and Activities	Matt Anderson	
Scouter, E-Newsletters & Promotional marketing materials (lead)	Jim Dinsmore	
SeaBase/National High Adventure	Ralph Snyder	
Second Century Society	Grant Martin	Ken Hyatt
Silver Beaver	Ralph Snyder	Joe Guidry
Social networks (Facebook/Twitter/LinkIn)	Jim Dinsmore	
Special Needs Scouting	Matt Anderson	
Speech & Hearing Impaired Day	Angelique Saffore	
Splash O' Ree	Julie Diaz-Nichols	Joe Pullo
Spook O' Ree (Broreia-Week 2)	Steve Cox	Joe Pullo
Spook O' Ree (Flaming Arrow Scout Reservation-Week 1)	Sharrod McCree	Joe Pullo
Spook O' Ree (Flaming Arrow Scout Reservation-Week 2)	Julie Diaz-Nichols	Joe Pullo
Spook O' Ree (MSSR-Week 1)	Jennifer Siegert	Joe Pullo
Spook O' Ree (MSSR-Week 2)	Ryan Regensdorfer	Joe Pullo
Spook O' Ree (overall)	Ralph Snyder	Joe Pullo
Sporting Clays Event	Ralph Snyder	Casey Ellison
Sporting Clays Event	Angelique Saffore	Casey Ellison
Spring Fishing Day	Molly Blanton	
Spring Round Up (Back up)	Steve Cox	
Spring Roundup (Lead)	Al Harrell	
Staff Meeting - Support Staff	Angelique Saffore	
Staff Meetings-Professional Staff	Al Harrell	
Submittals of Volunteer background check	Lilliam Nieves	
Summer Camp	Matt Anderson	Nick Digirolamo
Supervision of Accounting Dept. Personnel	Ralph Rossano	
Supervision of Customer Service/Registration personnel	Angelique Saffore	
Tampa Chamber of Commerce	Fabiola Balbina	
Tampa Housing Authority (Lead)	Halvern Johnson	
Tampa Housing Authority Grants (Lead)	Halvern Johnson	
Tampa Housing Authority Grants (Lead)	Anthony Rabago	
Tampa Housing Authority Programs	Anthony Rabago	
Taste of Ybor Auction	Fabiola Balbina	Committee Chair
The Villages (back up)	Steve Cox	
Thunderbird District Functions (Supervision)	Jeff Rock	
Thunderbird District Operations (All)	Sharrod McCree	District Chairman
Timucua District Functions (Supervision)	Jeff Rock	
Timucua District Operations (All)	Molly Blanton	District Chairman
Tocobaga District Functions (Supervise)	Steve Cox	
Tocobaga District Functions (Supervise)	Halvern Johnson	
Tour Plans (Local and National)	Cindy Pfister	
Trainer's Development Conference/Trainer's Edge	Jennifer Siegert	
Training Committee	Steve Cox	Scott Dutton
Training Records (Entry and Tracking)	Lilliam Nieves	
Training Records (Entry and Tracking)	Maria Edley	
Treasurer & Assistant Treasurer	George McGovern	Michael MacInnes
Unit Money Earning Applications	Al Harrell	
United Way - Central Florida	Jeff Rock	
United Way- All (backup)	Nina Wolfson	
United Way- Citrus, Lake & Sumter, Hernando counties	Steve Cox	
United Way Pasco County	Ryan Regensdorfer	
United Way-All (lead)	George McGovern	
Venture Thingy	Sharrod McCree	
Volunteer Awards (Back up)	Cindy Pfister	
Volunteer Awards (Lead)	Maria Edley	

COUNCIL FUNCTIONAL ASSIGNMENTS-2012 FUNCTION BY TASK

revised 02/01/12

FUNCTION BY TASK	PROFESSIONAL STAFF / SUPPORT STAFF	VOLUNTEER
Volunteer Background Check (Back up)	Chaundra Robinson	
Volunteer Background Check (Lead)	Angelique Saffore	
Webelos Resident Camp	Matt Anderson	
Website (Lead)	Jim Dinsmore	
Whitney Young Award Luncheon (Lead)	Halvern Johnson	
Wilderness First Aid	Julie Diaz-Nichols	
Winter Camp	Matt Anderson	
Withlacoochee District Functions (All)	Jennifer Siegert	Cliff Travis
Withlacoochee District Functions (Supervise)	Steve Cox	
Withlacoochee Golf Tournament	Jennifer Siegert	
Woodbadge Advisor	Ralph Snyder	
Youth Protection - Background	Al Harrell	Jon Smith